Bleed Line

Trim Line

Safe Zone

Postage/
Indicia

1" x 1"

OUTSIDE MAILING

4.25" (Minimum distance required)

1/2"

3.5"

Typical Address Area Position
Recipient address to be printed in this space. Do not place any other text, colors or graphics in this area — leave the background of this area white.

5/8 "

FOLD

OUTSIDE FRONT

Bleed Line

Trim Line

Safe Zone

INSIDE

FOLD

INSIDE